



TPSF POLICY BOARD RESOLUTION NO. 10

Series of 2012

CREATING NEW AND RE-ORGANIZING THE COMMITTEES UNDER THE POLICY BOARD, DEFINING ITS DUTIES AND FUNCTIONS AND INCORPORATING THE FOLLOWING TO THE INTERNAL RULES OF PROCEDURE OF THE POLICY BOARD AS STATED IN RESOLUTION NO. 2012 - 08

WHEREAS, pursuant to The Political Science Forum Constitution, the Policy Board shall be the governing body of The Political Science Forum and shall formulate general policies;

WHEREAS, in order for the Policy Board to carry out its tasks and objectives faithfully, and to achieve a maximum degree of efficiency during the deliberations of the Policy Board;

WHEREAS, , Rule I Section A.1.8 of the Internal Rules of Procedure of the Policy Board states that the Chairman of the Body has the power to appoint, with the concurrence of the Policy Board members the chairman of the standing committees which may be authorized by the Policy Board;

WHEREAS, adopting the Resolution No. 2011-21, to create new and re-organize the committees under the Policy Board and to define its duties and functions;

WHEREAS, the members of the Policy Board see the need to establish legislative committees that is supervisor in nature to preserve and maintain the principle of checks and balances within The Political Science Forum;

NOW, THEREFORE, on the motion raised by Jae Yeun Choi, and duly concurred upon by all of the present members of the Policy Board, be it;



RESOLVED AS IT IS HEREBY RESOLVED by the members of the Policy Board, this Resolution Creating New and Re-Organizing the Committees Under the Policy Board, Defining its Duties and Functions and Incorporating the following to the Internal Rules of Procedure of The Policy Board as stated in Resolution No. 08 to wit:

Section 1. STANDING COMMITTEES OF THE POLICY BOARD. The established Committees under the Legislative Branch of The Political Science Forum are as follows:

1. Committee on Rules
2. Committee on Justice
3. Committee on Ethics and Privileges
4. Committee on Accountability
5. Committee on National and Local Concerns
6. Committee on Students Welfare
7. Committee on Constitutional Amendments
8. Committee on Internal and External Affairs
9. Committee on Oversight
10. Committee on Appropriations
11. Committee on Accounts
12. Committee on Ways and Means
13. Committee on Public Information
14. Committee on Ecology
15. Committee on Community Development
16. Committee on Research and Publications



Section 2. COMPOSITION. Each Committee shall be composed of a Chairman and a co-chairman which will come from the Policy Board. However, the members of the committee are all Policy Board representatives.

Section 3. MANNER OF APPOINTMENT. Since this is a legislative body, the Chairman of the Policy Board shall appoint, with the concurrence of the Policy Board members, the chairman and co-chairman of standing committees.

Section 4. FUNCTIONS. The Committees are supervisory in nature in terms of overseeing the official undertakings of the Executive Branch. Observing the separation of powers, the power of control and supervision on executive committees belong solely to the President. However, the Policy Board has direct power of control and supervision over the Legislative Secretariat.

(a) The general functions of the standing committee of the Policy Board are here as follows:

- i. To accept referrals referred to them by the Chairman of the Policy Board during the conduct of Regular and Special Meetings of the Policy Board;
- ii. To conduct public hearings and consultations concerning the matter referred to them by the Policy Board Chairman;
- iii. To prepare a committee report from the conducted public hearings and consultations, to deliver and sponsor it on the floor during the regular meetings of the Policy Board when it is calendared in the Order of Business;
- iv. To conduct and inquiry in aid of legislation with the consent of the Chairman of the Policy Board whose approval is necessary before the conduct of such inquiry;
- v. To sponsor the resolutions, including the official stands to be released by the Policy Board, on the floor relating to the Committees of their concern;

(b) The specific duties for each committee shall be as follows:



i. Committee on Rules. - All matters relating to the Rules of the Policy Board, Rules of Procedure Governing Inquires in Aid of Legislation, Rules of Procedure in Impeachment Proceedings, Order of Business, Calendar of Business, the referral of resolutions, speeches, committee reports, messages, memorials and petitions, and the creation of committees inclusive of determining their respective jurisdictions. The Chairman of the Policy Board shall be the Chairperson, the Deputy Chairman shall be the Co-Chairperson.

ii. Committee on Justice. - All matters directly and principally relating to the administration of justice, impeachment proceedings and the definition of prohibited acts within the organization.

iii. Committee on Ethics and Privileges. - All matters directly and principally relating to the duties, conduct, rights, privileges and immunities, dignity, integrity and reputation of the Policy board and its members.

iv. Committee on Accountability. - All matters directly and principally relating to malfeasance, misfeasance, and nonfeasance in office committed by officers of The Political Science Forum and its instrumentalities inclusive of investigations of any matter of public interest on its own initiative or upon order of the Policy Board.

v. Committee on National and Local Concerns. - All matters of national and local in scope that directly affects the lives of the students, the youth and the nation. This committee shall be the principal drafter of stands of the Policy Board.

vi. Committee on Students Welfare. - All matters directly and principally relating to the academic life of the students in the University, most especially the members of TPSF and the Faculty of Arts and Letters. This committee shall ensure that the rights and welfare of the students are respected and protected.

vii. Committee on Constitutional Amendments. - All matters directly and principally relating to the amendments or revisions of the Constitutions (TPSF, Arts and Letters Student Council, Central Student Council and the Constitution of the Philippines).

viii. Committee on Internal and External Affairs. - All matters directly and principally relating to the internal operations of The Forum including the Interest Guilds,



the programs and projects launched and the way it is undertaken and the relationship of The Forum to the organizations outside the University including non-government organizations.

ix. Committee on Oversight. - All matters directly and principally relating to the coordination of executive development planning and legislative action specifically the review of the execution and effectiveness of policies and measures, and the corresponding implementing rules and regulations thereof.

x. Committee on Appropriations. - All matters directly and principally relating to the budget and expenditures of The Political Science Forum including the payment of membership dues, creations or abolition and classification of positions within TPSF.

xi. Committee on Accounts. - All matters directly and principally relating to the internal budget of the Policy Board including budget preparation, submission and approval, disbursements, accounting and financial operations.

xii. Committee on Ways and Means. - All matters directly and principally relating to the fiscal, monetary and financial affairs of The Political Science Forum.

xiii. Committee on Public Information. - All matters directly and principally relating to the production and dissemination of information to the members of TPSF through all forms of mass communications such as print and broadcast media, movie and television, video, advertising, cable television, and the internet, including the regulation thereof, and the rights and responsibilities of persons and entities engaged therein.

xiv. Committee on Ecology. - All matters directly and principally relating to ecosystem management including pollution control and measures ensuring the protection and preservation of the environment and its primary beneficiaries.

xv. Committee on Community Development. - All matters directly and principally relating to social development and welfare of persons with disabilities and to underprivileged including social services and interventions that develop and enhance the quality of individual and community life.



xvi. Committee on Research and Publications. - All matters directly and principally relating to research for the needed documents of the Policy Board and the rules and regulations for publications.

RESOLVED FURTHER that the Policy Board, through its chairman shall always monitor the undertakings of the legislative committees to assess its effectiveness in service;

RESOLVED FURTHERMORE that the application of the creation of the Policy Board Committees is permanent in nature and only another Resolution revoking the foregoing can cease the existence of the Policy Board Committees;

RESOLVED FINALLY to forward copies of this Resolution to the President of the Political Science Forum, the Adviser of the Forum and the general membership for their information, reference and appropriate action;

APPROVED, this 18th of May, 2012 at the Faculty of Arts and Letters, University of Santo Tomas, Manila.

I HEREBY CERTIFY that the foregoing Resolution No. 2012- 08 was duly approved by the Policy Board on its Fifth Special Meeting held on April 11, 2012.

MIA CIELO MENDOZA
Secretary Pro Tempore



Approved by:

REP. KATHLEEN ANDREA MARIE RODRIGUEZ
Presiding Officer/ Policy Board Chairman

REP. MIA CIELO MENDOZA
2nd year Policy Board

REP. IVAN CHRIS LUZURIAGA
2ND year Policy Board

REP. JAE YEUN CHOI
4th year Policy Board

Noted by:

Asst. Prof. MA. ZENIA M. RODRIGUEZ, M.EM.
Adviser, The Political Science Forum